

# Lookout Mountain Community Services

## Job Announcement

JOB TITLE	POSITION NUMBER
Child Support Worker/Resource Developer	00211075
POSTING DATE	DEADLINE DATE
	until filled
POSITION LOCATION	
TREK Cartersville and Region 3	
GENERAL NATURE OF JOB DUTIES	
Supervises foster homes with up to 18 foster children, provides oversight for those children and the foster homes, coordination of all services needed for children served. Provide 24/5 services and on call on weekends and holidays as needed. Assist with creating services plans and completing all notes and other paperwork in allotted timeframe. Assist with recruiting and training new foster parents as needed and place foster children in the home as well as placing several children. Primary work hours 8:00 a.m. to 5:00 p.m. with some flexibility as well as on-call responsibilities.	
MINIMUM QUALIFICATIONS	
Bachelor's Degree in a Social Services field <b>AND</b> 2 years' experience working with children.	
<b>Preferred Qualifications:</b> Experience working with DFCS	
HOW TO APPLY	
<p>Applicants should submit a <b>Lookout Mountain Community Services Application</b> to the following:</p> <p style="text-align: center;">Lookout Mountain Community Services ATTENTION: Human Resources Department PO Box 1027 LaFayette, GA 30728 E-Mail: <a href="mailto:Jobs@LMCS.org">Jobs@LMCS.org</a> Telephone: 706-638-5580 x 4114 FAX: 706-638-5445</p> <p style="text-align: center;"><i>Lookout Mountain Community Services Application can be found at <a href="http://www.lmcs.org">www.lmcs.org</a> or contact 706-638-5580 x 4114</i></p>	<p>Applications/resumes should be filled out carefully and completely with <b>the last ten years of work history</b> included. Attach documentation to support education/training/licensure certification. If your application/resume is not complete you may forfeit the opportunity of an interview. Keep a copy of your application/resume. Copying service is not available at LMCS.</p> <p>Due to the volume of applications/resumes received we are unable to provide information on your application/resume status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department.</p> <p style="text-align: center;"><i>In-House applicants will be considered prior to applicants being considered outside the agency.</i></p>

This position may require pre-employment drug testing  
An Equal Opportunity Employer